

INVITATION FOR BIDS (IFB) NO. 25-2355

TO

FURNISH, DELIVER, AND INSTALL

MOBILE VIDEO CAMERA SURVEILLANCE TRAILERS WITH
LIVE MONITORING SERVICES

FOR

LEEWARD COMMUNITY COLLEGE

UNIVERSITY OF HAWAII

PEARL CITY, HAWAII

JANUARY, 2025

BOARD OF REGENTS

UNIVERSITY OF HAWAII

HONOLULU, HAWAII

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IT IS THE RESPONSIBILITY OF ALL BIDDERS TO CHECK THE TABLE OF CONTENTS TO CONFIRM THAT ALL PAGES LISTED THEREIN ARE REVIEWED AND THAT THE MANDATORY BID FORM IS SUBMITTED AS PART OF THEIR BID PACKAGE.

NOTICE TO BIDDERS

The University of Hawaii IFB No. 25-2355, to Furnish, Deliver, and Install Mobile Video Camera Surveillance Trailers with Live Monitoring Services for Leeward Community College, University of Hawaii, Pearl City, Hawaii is issued and will be awarded through the State of Hawaii's electronic procurement system (HlePRO). **All bid responses must be submitted electronically through HlePRO no later than 2:30 p.m., February 4, 2025.** Bids received after the due date and time or received in a form other than electronically through HlePRO will not be considered.

Bidders are advised that they should not wait until the last minute to submit their bid through HlePRO. Bidders are solely responsible for ensuring that their electronic submission through HlePRO is complete and all necessary files (Mandatory Bid Form) are attached to their bid prior to the IFB due date and time. The University shall not be responsible for any delay or failure of any Bidder to submit any materials updated through the IFB process on a timely basis.

Electronic Procurement

Bidders interested in responding to this electronic solicitation must be registered on HlePRO. To register, visit the following link: https://hiepro.ehawaii.gov/videos/video/vendor_registration.html. Reference the Vendor Quick Reference Guide for additional information at <https://hiepro.ehawaii.gov/static-resources/VendorQuickReferenceGuide.pdf>.

HlePRO will be the system of record for the issuance of the IFB, to receive the Mandatory Bid Form and other Bid requirements, issue Amendments, and make award for the IFB. Amendments and other information and materials provided through HlePRO, may include additions or changes with respect to the due date and time.

Special instructions in HlePRO related to this solicitation are incorporated herein and made a part of this IFB through reference. Bidders shall review all special instructions located in HlePRO.

Questions and Clarifications

All questions and requests for clarifications must be submitted electronically through HlePRO. Questions must be submitted by January 21, 2025 at 4:00 p.m., Hawaii Standard Time. Responses will be posted on January 28, 2025. The University may refuse to answer any questions received outside of HlePRO or after the Questions/Answers deadline.

Kalbert K. Young
Chief Procurement Officer
University of Hawaii

Posting Date: January 13, 2025

Vendors are responsible for notifying the Procurement Specialist Kurt Minato (e-mail: minato@hawaii.edu) for accessibility concerns related to this IFB

BID REQUIREMENTS

MOBILE VIDEO CAMERA SURVEILLANCE TRAILERS WITH LIVE MONITORING SERVICES FOR LEEWARD COMMUNITY COLLEGE

By attaching The Mandatory Bid Form to HlePRO, the bidder has carefully examined the INVITATION FOR BIDS (IFB) NO. 25-2355, TO FURNISH, DELIVER, AND INSTALL MOBILE VIDEO CAMERA SURVEILLANCE TRAILERS WITH LIVE MONITORING SERVICES FOR LEEWARD COMMUNITY COLLEGE, UNIVERSITY OF HAWAII, PEARL CITY, HAWAII, and offers to provide the mobile video camera surveillance trailers with live monitoring services within NINETY DAYS (90) after the Notice to Proceed, in strict accordance with the true intent and meaning of the Invitation for Bids (IFB), as follows:

TAX LIABILITY

Both out-of-state and Hawaii bidders are advised that the amount bid on this solicitation is subject to the general excise tax imposed by Chapter 237, Hawaii Revised Statutes (HRS) and, if tangible property is being imported into the State of Hawaii for resale, the use tax (currently 1/2%) imposed by Chapter 238, HRS. (Refer to Taxes in the General Provisions.) Bidders are therefore cautioned to consider such taxes in formulating their bids since no adjustments to the prices bid shall be allowed.

BASIS FOR AWARD

The award of contract, if awarded, shall be made to the lowest responsive and responsible bidder on the **TOTAL AMOUNT (ITEM NOS. 1 – 6)**.

NOTE TO BIDDERS

An acceptable bid must conform in all material respects to this Invitation for Bids. Any of the following may be grounds for disqualification:

1. Taking exception to any of the specifications, terms or conditions contained in the IFB.
2. Placing conditions on the furnishing of solicited goods or services.
3. Inclusion of a quotation or order form containing additional specifications, terms or conditions.

4. Referencing external documents containing additional specifications, terms or conditions.

Bidders are advised that bids are evaluated as submitted and requests by bidders to delete conditions contained in their bids after bid opening cannot be considered.

SUBSTITUTIONS TO BE APPROVED IN ADVANCE

The manufacturer and model numbers for the Pan, Tilt, Zoom (PTZ) cameras and Horn-Style Network Speaker in the TECHNICAL SPECIFICATIONS are used as a measure of quality, style, size, appearance, and performance.

Any brand or manufacture of equal or better quality and performance than that specified will be considered for acceptance by the University upon submission of a Request for Substitution. The Request for Substitution must include a statement of variances which lists all features of the proposed substitution differing from the specifications and/or product specified and must further certify that the substitute has no other variant features. In addition, the Request for Substitution must include manufacturer's literature or brochures containing technical data and illustrations providing sufficient evidence to enable the University to evaluate each feature listed as a variance. The University may, at its discretion, reject or deny any submittal containing insufficient information or any substitution that it deems unequal, and the findings in these regards shall be accepted by the bidder as final and binding.

All requests for substitution of items shall be emailed to the Procurement Specialist, Kurt Minato, at minato@hawaii.edu no later than **4:00 p.m. HST, January 21, 2025**. The University shall not be required to consider any Request for Substitution received after this deadline.

The University may at its discretion reject or deny any substitution that it deems unequal, and the findings in this regard shall be accepted by the bidders as final and binding. Notification of approval or rejection/denial of substitution requests shall be posted in HiePRO on January 28, 2025.

A bid which includes a substitution shall be considered only if the substitution has been approved by the University.

SAMPLE FORMAT FOR REQUEST FOR SUBSTITUTION

Date: _____

Kurt Minato
 Procurement Specialist
 Email: minato@hawaii.edu

Subject: **REQUEST FOR SUBSTITUTION**

Project Title: **IFB No. 25-2355, to Furnish, Deliver, and Install Mobile Video Surveillance Trailers with Live Monitoring Services for Leeward Community College, University of Hawaii, Pearl City, Hawaii**

In accordance with the "SUBSTITUTIONS TO BE APPROVED IN ADVANCE" section of the BID REQUIREMENTS, I hereby submit for substitution the attached technical brochure(s) and statement of variances for your review and approval for the item(s) shown below:

<u>ITEM</u>	<u>SPECIFIED BRAND</u>	<u>SUBSTITUTE OR ALTERNATE BRAND</u>	<u>MODEL NUMBER</u>	<u>VARIANT FEATURES</u>
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I further certify that my request for substitution of the above items(s) has no other variant features.

 Signature

 Title

<p><u>NOTES:</u> PLEASE USE YOUR COMPANY'S LETTERHEAD IF NO VARIANT FEATURE, INDICATE "NONE"</p>

TECHNICAL SPECIFICATIONS

This section indicates the Technical Specifications for the Mobile Video Camera Surveillance Trailers with Live Monitoring Services required. The Technical Specifications listed herein are the minimum requirements and are mandatory for an accepted bid.

Furnish, Deliver, and Install THREE (3) New Mobile Video Camera Surveillance Trailers with Live Monitoring Services as follows:

1. Shall be New and Form factor shall be a self-contained video surveillance system mounted to a vehicle towable trailer and designed to be towed on public roadways and freeways.
2. Each trailer shall be equipped with a minimum of THREE (3) pan, tilt, zoom (PTZ) IP Network Cameras. An acceptable IP camera model shall be the **Axis Q6135-LE, OR APPROVED SUBSTITUTION**, with the following technical specifications:

- A. Shall be a National Defense Authorization Act (NDAA) compliant device.
- B. Shall be supported by and compatible with the trailer manufacturer and components installed in each trailer.

C. General Requirements

The cameras shall be of manufacturer's official product line, designed for industrial-grade, 24/7/365 use, and based on standard components with open protocols.

D. Sustainability Standards

The cameras shall be manufactured in accordance with ISO 14001, RoHS, WEEE, and REACH standards, contain no added PVC, and the manufacturer must support UN Global Compact Initiative.

E. Electromagnetic Compatibility (EMC) Approvals

Shall have approvals including EN 50121-4, EN 55035, IEC 62236-4, EN 55032 Class A, and certifications for regions such as USA (FCC Part 15), Japan (VCCI), Australia/New Zealand (RCM) and Korea (KC KN32 and KN35).

F. Product Safety Standards

The cameras must comply with IEC/EN/U: 60950-22, IEC/EN/UL 62368-1, and IEC/EN 62471.

G. Video and Network Standards

Supported standards shall include SMPTE 296M and 274M for video, ISO/IEC standards for H.264/H.265, and network compliance with IEEE 802.3at (PoE+), IPv4/IPv6, QoS Layer 3 DiffServ, and NIST SP500-267.

H. Cybersecurity and Mechanical Environment

- 1) Cybersecurity must meet ETSI EN 303 645 and FIPS 140 requirements.
- 2) Environmental durability must include IP66 and NEMA 250 Type 4X ratings, as well as compliance with various IEC standards for vibration, impact, and extreme environmental conditions.

I. Warranty

The manufacturer shall provide a five (5) year limited hardware warranty for the cameras that is free from defects in design, workmanship and materials under substantiated normal use. Defective products under the warranty period will be either repaired or replaced by the manufacturer.

J. Network and Power Requirements

The cameras shall be IP-based and powered via PoE through the network cable. Power injectors (midspans) shall be provided by the Contractor if required.

K. Open API and Integration

The cameras shall include an open and published API for integration with third-party applications.

L. Design Specifications

- 1) Each camera must operate on a Linux-based platform with a built-in web server, equipped with an IR-sensitive progressive scan sensor, motorized 32x optical zoom lens, and day/night IR-cut filter.
- 2) The cameras shall include an IK08, IP66, and NEMA 250 Type 4X-rated aluminum enclosure, allowing for repainting and protection from extreme environmental conditions.

M. Performance Specifications

- 1) Illumination: Color sensitivity of 0.09 lux (30 IRE, F1.4) and black-and-white sensitivity of 0.008 lux (30 IRE, F1.4) with IR on.
- 2) Resolution: Shall support HDTV 1080p (1920x1080) up to 60 fps.
- 3) Streaming and Compression: Configurable streaming options with

support for H.264/H.265, VBR, ABR, and adaptive bitrate to optimize quality and storage.

N. User Interface and Language Options

A built-in web server for configuration, multi-language support, and IPv4/IPv6 options. Shall support UPnP and Bonjour for automatic detection.

O. Event Handling and Edge Storage

- 1) The camera must include event triggers for video streaming, IR activation, and device status monitoring.
- 2) Edge storage must support microSD with encryption, NAS storage, and alert on disruptions.

P. PTZ and Image Control

- 1) 360° endless pan, +20° to -90° tilt range, 32x optical and 12x digital zoom, and preset positions.
- 2) Image adjustments must include wide dynamic range, backlight compensation, and Electronic Image Stabilization (EIS) for stable images in challenging conditions.

Q. Security Features

Shall have secure web browsing (HTTPS/TLS), certificate management, signed firmware, secure boot, TPM with FIPS 140-2 level 2 certification, and IEEE 802.1X authentication.

R. Environmental Specifications

The camera enclosure shall support operation in temperatures from -50°C to 50°C with appropriate midspan, with humidity tolerance up to 100% RH (condensing).

3. Horn-Style IP Network Speaker Requirements

Each trailer shall be equipped with a minimum of ONE (1) horn-style IP Network Speaker. The speaker shall be the **Axis C1310-E Mk II, OR APPROVED SUBSTITUTION**, with the following technical specifications:

A. General Requirements

- 1) The speaker must be part of the manufacturer's official product line, designed for industrial-grade, 24/7/365 use.
- 2) It shall use standard components and proven technology with open and published protocols.

B. Sustainability Standards

The speaker must be manufactured per ISO 14001, be RoHS and WEEE compliant, meet REACH standards, contain no added PVC, and be supported by the UN Global Compact initiative.

C. Electromagnetic Compatibility (EMC) Approvals

Required approvals shall include EN 55035, EN 55032 Class B, EN50121-4, EN 61000-6-1, EN 61000-6-2, IEC 62236-4, and certifications for Australia/New Zealand (RCM), Canada (ICES-3), Japan (VCCI), Korea (KS C 9835/9832), and USA (FCC Part 15).

D. Product Safety Standards

The unit shall comply with CAN/CSA C22.2 No. 62368-1 ed. 3 and IEC/EN/UL 62368-1 ed. 3 for safety standards.

E. Networking and Cybersecurity Standards

- 1) Networking capabilities must support IEEE 802.1X, IEEE 802.1AE (MACsec), IEEE 802.1AR, HTTPS/HSTS, TLS v1.2/v1.3, Network Time Security (NTS), and X.509 PKI certificates.
- 2) The speaker must meet cybersecurity standards such as ETSI EN 303 645 and include extensive mechanical environment certifications (IEC 60068, IP66, NEMA 4X, MIL-STD-810G/H).

F. Warranty

The manufacturer shall provide a five (5) year limited hardware warranty for the speakers that is free from defects in design, workmanship and materials under substantiated normal use. Defective products under the warranty period will be either repaired or replaced by the manufacturer.

G. Network and Power Requirements

The speaker shall be IP-based, support network standards, be powered via PoE (IEEE 802.3af/802.3at), and include necessary power injectors.

H. Open API and Integration

The speaker shall be fully supported by an open API for integration with third-party applications.

I. Design Specification

The speaker must operate on a Linux-based platform with a built-in web server, IP66- and NEMA 4X-rated casing, aluminum back can, and stainless steel bracket.

J. Performance and Audio Specifications

- 1) Transmission protocols must support HTTP, HTTPS, RTP, RTSP, and SRTP.
- 2) Audio encoding must include AAC LC, G.711 PCM, G.726 ADPCM, and Axis μ -law.
- 3) The speaker should support SIP for VoIP integration, provide a minimum sound pressure of 121dB, and cover a pattern of 70° horizontal by 100° vertical at 2 kHz.

K. User Interface and Language Options

The speaker must have a built-in web server for configuration, support multiple languages, and allow both fixed and dynamically assigned IP addresses.

L. Event Handling and Conditions

The speaker must support event functionalities such as audio clip playback, digital input triggering, IP address status updates, and scheduled actions.

M. Protocols and Security Features

- 1) Protocols must include IPv4, IPv6, HTTP, HTTPS, FTP, SNMP, DNS, NTP, DHCP, and several others for secure and versatile network interaction.
- 2) Security features must enable HTTPS browsing, upload of signed certificates, and three access levels for user roles.

N. Firmware and Maintenance

- 1) Firmware support shall include a machine-readable SBOM, with long-term support focused on critical bug fixes, security, and performance.
- 2) Firmware updates must be possible over the network, and all settings shall be stored in non-volatile memory.

O. Logging and Access Control

The speaker must maintain a log of the latest 250 access attempts and an active connection list.

P. Environmental Specifications

The speaker should operate in temperatures from -40 °C to 60 °C and humidity levels from 10–100% RH (condensing).

4. Solar Power and Battery System

- A. Each trailer shall be equipped with and integrated solar panel array designed to capture and utilize solar energy efficiently to power all onboard systems.
- B. Each trailer must include an intelligent charger and power management setup to optimize energy storage and distribution, ensuring continuous operation.
- C. Each trailer shall be equipped with on-board batteries to store energy and support continuous 24/7 operation trailer allowing all components to function without the need for external power sources or generators.

5. Cellular Service and Data Connectivity

A. Onboard Cellular Modem and Network Hardware

- 1) Each trailer shall be equipped with an onboard cellular modem and integrated network hardware to ensure reliable remote connectivity.
- 2) The hardware setup must support full integration of all mounted cameras, audio speakers, and blue flashing LED lights with the Live Monitoring Services, allowing for remote activation of the blue LED lights to serve as a visual deterrent.

B. Monthly Data Provision

The Contractor shall provide a minimum of 20GB of high-speed cellular data per month for each trailer, beginning on the date of final and full acceptance by Leeward Community College. This monthly data provision is essential to ensure continuous operation and functionality of each trailer's components including cameras, speakers, and other monitoring features. Any agreement related to the providing of the high-speed cellular data connectivity shall be the sole responsibility of the Contractor. The University shall not be required to execute any agreement related to this service. Services shall automatically terminate at the end of the one-year period under this contract. Renewal, if any, shall be done as a new procurement and new contract.

C. Remote Access for Monitoring

The connectivity setup must allow designated Leeward Community College personnel to remotely access live camera feeds, recorded footage, and interactive features via both an internet web browser and a smartphone app compatible with iOS and Android.

This access enables both Live Monitoring Services personnel and College staff to monitor and control the trailer equipment as needed.

6. Remote Access and Interaction

Designated Leeward Community College personnel must be able to remotely view all live camera feeds and access recorded video footage from each security trailer. Personnel must also have the ability to remotely interact with various features of each trailer on-demand. This includes control over specific functionalities to enhance monitoring and security responsiveness. Remote viewing and interaction must be available through both an Internet web-browser-based program and a smartphone app compatible with iOS and Android platforms, providing flexibility and accessibility for College personnel on multiple devices.

7. Automated Triggers and Video Analytics

- A. Each trailer must be equipped with video analytics capabilities that allow for the definition of automated triggers or alert conditions. These analytics must accurately detect and identify objects of interest within designated protected areas as defined by Leeward Community College.
- B. The cameras must have the capability to detect specific movements, such as human activity, in monitored areas including parking lots, building exteriors, and other designated zones.
- C. The video analytics and automated triggers must function correctly in extreme low light and no light conditions, as the areas requiring monitoring may lack electricity for ambient lighting at night. This ensures reliable detection and alerts regardless of environmental lighting.

8. Visual Deterrence with Blue LED Lights

Each trailer shall be equipped with multiple blue flashing LED lights installed at various locations throughout the trailer. The flashing blue LED lights are to be activated to serve as a visual deterrent, enhancing the security presence of the trailer and discouraging unauthorized activity in the monitored area.

9. Training and Certification

- A. The Contractor shall provide comprehensive on-site and in-person training for Leeward Community College personnel. This training must be approved by the Equipment Manufacturer and shall cover:
 - 1) Setup and Configuration: Step-by-step instructions on setting up and configuring each component of the furnished equipment.

- 2) Deployment and Breakdown: Procedures for deploying the equipment in operational settings and safely breaking it down for transport or storage.
 - 3) Transportation: Guidelines for safely transporting the equipment to ensure no damage to components.
 - 4) Maintenance: Training on routine and preventative maintenance practices to ensure long-term functionality and reliability of all equipment.
- B. Upon successful completion of the Equipment Manufacturer-approved training, the Contractor shall provide a Certificate of Training (or an equivalent document) attesting to the successful completion of training on all the elements outlined above.

10. Technical Support

- A. The Contractor shall provide unlimited technical support during the Contractor's normal business hours for a period of ONE (1) year, beginning on the date of final and full acceptance of the trailers by Leeward Community College.
- B. The Contractor shall provide technical support in the following methods:
- 1) Telephone Support: Unlimited technical support shall be available via telephone to assist Leeward Community College with any technical inquiries or troubleshooting needs.
 - 2) On-Site/In-Person Support: The Contractor shall provide on-site and in-person technical support assistance upon request from Leeward Community College to address technical issues that require physical inspection or intervention.
 - 3) There shall be no additional charge to the University for providing telephone or on-site/in-person technical support throughout the one-year period. Any agreement related to the providing of the unlimited technical support via telephone and on-site/in-person shall be the sole responsibility of the Contractor. The University shall not be required to execute any agreement related to this service. Services shall automatically terminate at the end of the one-year period under this contract. Renewal, if any, shall be done as a new procurement and new contract.

11. Service and Repair Support

- A. The Contractor shall provide unlimited service and repair support during the Contractor's normal business hours for a period of ONE (1) year starting from the date of final and full acceptance of the trailers by Leeward Community College.
- B. All service and repair support shall be performed in-person upon request by Leeward Community College to ensure timely and effective issue resolution.
- C. There shall be no additional charge to the University for providing the in-person service and repair support throughout the one-year period. Any agreement related to the

providing of the in-person service and repair support shall be the sole responsibility of the Contractor. The University shall not be required to execute any agreement related to this service. Services shall automatically terminate at the end of the one-year period under this contract. Renewal, if any, shall be done as a new procurement and new contract.

12. Remote Live Monitoring Services

- A. The Contractor shall provide remote Live Monitoring Services for a period of ONE (1) year, beginning on the date of final acceptance of the trailers by Leeward Community College.
- B. There shall be no additional charge to the University for providing monitoring services throughout the one-year period. Any agreement related to the providing of the monitoring services shall be the sole responsibility of the Contractor. The University shall not be required to execute any agreement related to this service. Services shall automatically terminate at the end of the one-year period under this contract. Renewal, if any, shall be done as a new procurement and new contract.
- C. Response to triggered events shall be as follows:
 - 1) Immediate review: Upon detection of a triggered event (such as motion detection, line breach, or any other University approved trigger condition) from any camera on any unit, remote monitoring personnel shall immediately review the event.
 - 2) Action Taken: After reviewing the triggered event, the remote Live Monitoring Services employee shall take appropriate action, which includes:
 - a) Remote Audio Engagement (Talk-Down): Engaging in real-time, remote audio communication with potential unauthorized personnel observed through live video surveillance. This audio communication, also known as "Talk-Down", is initiated upon receiving a triggered event alert or automated signal.
 - b) Telephone Notifications: Making timely telephone notifications based on established instructions provided by Leeward Community College, ensuring that notifications reach designated College personnel as specified.
- D. All remote monitoring personnel responsible for verifying triggered events, performing talk-down communication, and making phone notifications must be physically located within the United States.
- E. Monitoring schedule shall be as follows:
 - 1) Sunday: 24 Hours (All Hours)
 - 2) Monday-Friday: 12:00 a.m. to 6:00 a.m. and 5:00 p.m. to 12:00 a.m.
 - 3) Saturday: 24 Hours (All Hours)
 - 4) Recognized State of Hawaii Holidays: 24 Hours (All Hours)

There shall be no additional charges for any adjustments made to the monitoring schedule.

- F. Leeward Community College must be able to contact remote monitoring services via telephone to activate or deactivate monitoring on demand. This capability ensures that the College can adjust monitoring services as needed to accommodate changing security requirements or operational needs.

13. Ownership of Physical and Logical Components

- A. All physical items and components of each trailer, including hardware, cameras, speakers, power sources, and network infrastructure, shall be the remain the property of Leeward Community College upon delivery and acceptance of the equipment.
- B. Leeward Community College shall retain full and unrestricted ownership and rights to access every part of each trailer, encompassing all installed hardware, wiring, mounting, enclosures, mobile elements, embedded software, firmware, network configurations, and all accessible data storage.
- C. No part of the trailer, including both physical and logical components, shall be restricted in access, ensuring that Leeward Community College has absolute control over all systems and functionality post-delivery.

14. Security and Compliance for Unrestricted Access

- A. All physical and electronic security measures that could prevent or limit Leeward Community College's access to any component of the trailers, including any installed security protocols, authentication methods, and login requirements, shall either be:
 - 1) Disabled by the Contractor prior to delivery to ensure full accessibility for Leeward Community College to disable or provide access credentials (e.g passwords, security codes) for all digital security features on the trailers; or
 - 2) Fully disclosed with all means to bypass or disable such security measures provided upon delivery by providing documentation on any potential security configurations and instructions for bypassing or disabling the security settings, if needed.
- B. This compliance ensures that Leeward Community College can independently access, control, and operate each trailer and its components without relying on third-party support or facing accessibility restrictions.

15. Trailer Delivery and Set-up Locations

The Contractor shall deliver TWO (2) trailers shall be delivered and set-up at 1001 California Avenue, Wahiawa, Hawaii 96818 and ONE (1) trailer shall be delivered and set-up at 96-045 Ala Ike Street, Pearl City, Hawaii 96782. Contractor shall contact and coordinate the delivery and set-up of the trailers with the Technical Representative.

All questions pertaining to the Technical Specifications must be submitted electronically through HlePRO. Questions must be submitted by January 21, 2025. Responses will be posted on January 28, 2025.

The University may refuse to answer any questions received outside of HlePRO or after the Questions/Answers deadline.

Bidders are cautioned to review the Technical Specifications carefully and thoroughly. Objections to or requests for clarification of the specifications shall be made through HlePRO as a Question or in writing in accordance with the General Provisions to the Office of Procurement Management prior to the submittal of a bid. The submittal of a bid shall be considered as acceptance of the specifications as published.

SPECIAL PROVISIONS

1. SCOPE

The furnishing, delivery and installation of mobile video camera surveillance trailers with live monitoring services for Leeward Community College shall be in accordance with the terms and conditions of IFB No. 25-2355 and the General Provisions dated September 2013 included by reference. Copies of the General Provisions are available at the Office of Procurement Management, University of Hawaii, 1400 Lower Campus Road, Room 15, Honolulu, Hawaii 96822 or the General Provisions may be viewed at: <https://www.hawaii.edu/procurement/vendor-info/terms-and-conditions/general-provisions-for-goods-and-services/>

2. AUTHORITY

IFB No. 25-2355 is issued under the provisions of Hawaii Revised Statutes, Chapters 103 and 103D. All prospective bidders are charged with presumptive knowledge of all requirements of the cited legal authorities. Submission of a valid executed bid by any prospective bidder shall constitute an affirmation of such knowledge on the part of such prospective bidder.

3. TECHNICAL REPRESENTATIVE OF THE PROCUREMENT OFFICER (TRPO)

The Technical Representative of the Procurement Officer is Nelson Toda, Safety/Security Specialist, phone: (808) 455-0662, email: ntoda@hawaii.edu.

4. BIDDER'S QUALIFICATIONS

To qualify to bid on the specified goods and/or services, the bidder must be engaged in a business whose primary and customary interest is to provide the specified goods and/or services. The bidder must also have the requisite experience, appropriate forms of insurance, and proper licenses. The University reserves the right to disqualify any potential bidder if, in its discretion, the University determines that the bidder does not have the requisite experience or expertise to provide the goods and/or services.

5. CONDITIONS AT SITE

Each bidder shall visit the site and examine the conditions of same and be aware or satisfied as to the character and amount of work to be performed as called for by the specifications. No additional allowance will be granted because of lack of knowledge of such conditions. Bidders shall arrange for an appointment by contacting the Technical Representative, Monday through Friday, after 8:00 a.m., but not later than 3:30 p.m.

6. PROTECTION OF PROPERTY AND BUILDINGS

The Contractor shall take all necessary precautions during the delivery, set-up, configuration, deployment, and service/repair to protect the buildings as well as adjoining property, roadways, walkways, trees, lawns, landscape, and buildings from damage and injury and shall promptly repair any such damage to the satisfaction of the University, at no cost to the University. If the repair cannot be done immediately, the Contractor shall contact the Technical Representative to work out a time schedule acceptable to the University.

7. INSURANCE

Contractor shall, and shall ensure that all Contractor Agents shall, during the entire term of this Agreement, at no cost to the University of Hawaii (UH), procure and maintain, or cause to be procured and maintained, the following insurance described below, issued by an insurance company or companies authorized to do business in the State of Hawai'i with at least an A – VII Financial Rating according to the current edition of Best's Key Rating Guide:

a. Required Insurance Coverage.

- (1) Commercial General Liability Insurance. Commercial general liability insurance written on occurrence basis with limits not less than the following:

Bodily Injury and Property Damage Combined Single Limit	
\$1,000,000.00 Each occurrence	
\$2,000,000.00 General Aggregate per policy year	
\$2,000,000.00 Products and Completed Operations Aggregate per policy year	
Medical Expenses -- Any one person	\$5,000.00
Personal/Advertising Injury (Included)	\$1,000,000.00

- (2) Automobile Insurance. Automobile Liability Insurance to include coverage for any owned, non-owned, leased, or hired automobiles with limits of not less than the following:

Bodily Injury – Per Person	\$1,000,000.00
Bodily Injury – Per Accident	\$1,000,000.00
Property Damage – Each Accident	\$1,000,000.00

- (3) Workers' Compensation Insurance. Workers' Compensation insurance with coverage, amounts, and limits as required by law.

- (4) Employers Liability Insurance: Employers Liability Insurance with limits not less than:

Bodily Injury – Each Accident	\$1,000,000.00
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Bodily Injury by Disease – Policy Limit	\$1,000,000.00
Bodily Injury by Disease – Each Employee	\$1,000,000.00

- (5) Common provisions. Each insurance policy that Contractor and/or any of the Contractor Agents are obligated to obtain under this Agreement shall be subject to the following:
- (a) Notice of changes. Contractor will be required to notify UH of any cancellation, limitation in scope, material change, or non-renewal of any insurance coverage right away (but no later than five (5) business days of receiving notice from the insurer).
 - (b) UH insurance not primary. Insurance obtained by Contractor and/or any Contractor Agents pursuant to this Agreement will be primary and any UH insurance will apply only in excess of and not contribute with such insurance obtained by Contractor and/or any Contractor Agents.
 - (c) Name UH as an additional insured. UH shall be named as an additional insured on all insurance coverage that Contractor and/or any Contractor Agent is required to obtain under this Agreement except for workers compensation and employers liability insurance.
 - (d) Waiver of subrogation. All insurance obtained by Contractor will contain a waiver of subrogation endorsement in favor of UH.
 - (e) UH not required to pay premiums. Contractor and Contractor Agents will be responsible for paying all costs associated with obtaining the required insurance coverage described in this Agreement, including all premiums. UH will not be responsible for paying any such costs.
 - (f) Acceptable deductibles. The terms and amounts of any deductibles for the required insurance coverage under this Agreement must be reasonable and acceptable to UH based upon the type of insurance involved and the conduct of the Services.
- (6) Deposit insurance certificates. Contractor will timely deposit and keep on deposit with UH, certificates of insurance necessary to satisfy UH that the insurance requirements of this Agreement have been and continue to be satisfied during the term of the Agreement.
- (7) UH may cure failure to obtain/maintain insurance. If Contractor fails to provide and maintain the insurance required by this Agreement after written notice to comply from UH, UH may, but shall not be required to, procure such insurance at the sole cost and expense of Contractor, who shall be obligated to immediately reimburse UH for the cost thereof plus ten percent (10%) to cover UH's administrative overhead.

- (8) Lapse in insurance constitutes a breach. Any lapse in, or failure by Contractor or any Contractor Agents to procure and maintain the insurance coverage required under this Agreement, at any time during and throughout the term of this Agreement, shall be a breach of this Agreement and UH may terminate the rights of Contractor and all Contractor Agents to conduct the Services.
- (9) Insurance shall not limit Contractor liability. Obtaining the required insurance coverage will not be construed to limit Contractor's liability hereunder or to fulfill Contractor's indemnification, defense, and hold harmless obligations under this Agreement. Notwithstanding the required insurance coverage, Contractor shall be obligated for the full and total amount of any damage, injury, or loss arising from acts or omissions of Contractor and/or the Contractor Agents.
- (10) UH may adjust insurance requirements. UH may, upon reasonable notice and reasonable grounds, increase or change the form, type, coverage, or coverage limits of the insurance required hereunder, in which event Contractor shall, and shall cause the Contractor Agents to, obtain insurance, as modified. UH's requirements shall be reasonable and shall be designed to provide protection against the kind and extent of risks that exist at the time a change in insurance is required. Contractor shall satisfy all UH risk management requirements that are in effect as of the Effective Date and as may be amended from time to time.

8. TERM OF CONTRACT

The delivery, set-up, configuration and deployment of the THREE (3) trailers shall be completed within NINETY (90) consecutive calendar days for the Notice to Proceed date. All services related to unlimited high-speed cellular data connectivity, unlimited technical support, unlimited maintenance support, unlimited service & repair support, unlimited liaison support, and video-based monitoring services shall only be for a period of ONE (1) year beginning on the date of the final and full acceptance of the trailers. There shall be no option to renew these services under this contract.

9. PAYMENT

a. Trailers

The Contractor shall be remunerated upon submission of a properly executed original invoice indicating the contract number, to Leeward Community College, 96-045 Ala Ike Street, Pearl City, Hawaii 96782, no later than THIRTY (30) calendar days following receipt of invoice or acceptance of goods, whichever is later.

b. Services

The Contractor shall be remunerated on a monthly basis upon submission of a properly executed original invoice indicating the contract number, to Leeward Community College, 96-045 Ala Ike Street, Pearl City, Hawaii 96782, no later than THIRTY (30) calendar days following receipt of invoice or completion of service, whichever is later.